



## Minutes

### Planning and Strategy Committee

Held at Council Chambers, 1 Belgrave Street Manly on:

**Monday 5 March 2012**

*All minutes are subject to confirmation at a subsequent meeting.*

*Copies of business papers are available at the Customer Service Counters at Manly Council, Manly Library and Seaforth Library and are available on Council's website:*

[www.manly.nsw.gov.au](http://www.manly.nsw.gov.au)

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**TO THE MAYOR AND COUNCILLORS OF THE COUNCIL:**

The Planning and Strategy Committee, having met at 7:43pm on Monday 5 March 2012, in the Council Chambers, Town Hall, Manly, to consider the various matters referred to it, now reports the decisions reached which are stated hereunder.

**PRESENT**

Her Worship, The Mayor, Councillor Jean Hay AM  
Councillor A Heasman, who presided  
Councillor B Aird  
Councillor H Burns  
Councillor L Elder  
Councillor C Griffin  
Councillor A Le Surf, Deputy Mayor and Deputy Chairperson  
Councillor D Murphy  
Councillor M Norek  
Councillor C Whitting

**ALSO PRESENT**

Henry Wong, General Manager  
Ross Fleming, Deputy General Manager, People, Place & Infrastructure  
Anthony Hewton, Head of Strategy, Executive Manager, Corporate Support Services  
Secretariat Officer

**APOLOGIES**

Apologies were tendered on behalf of Councillor Dr P Macdonald OAM and Councillor R Morrison, for non-attendance.

**MOTION (Hay / Elder)**

That the apologies received from Councillor Dr P Macdonald OAM Councillor R Morrison, be accepted and leave be granted.

**PS20/12 RESOLVED: (Hay / Elder)**

That the apologies received from Councillor Dr P Macdonald OAM Councillor R Morrison, be accepted and leave be granted.

**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek, Griffin, Aird and Burns

**Against the Resolution:** Nil.

**DECLARATIONS OF PECUNIARY INTEREST / CONFLICT OF INTEREST**

Nil.

**CONFIRMATION OF MINUTES****MOTION (Whitting / Hay)**

That copies of the Minutes of the Planning and Strategy Committee held on Monday, 06 February 2012, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

PS21/12 **RESOLVED:** (Whitting / Hay)

That copies of the Minutes of the Planning and Strategy Committee held on Monday, 06 February 2012, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek, Griffin, Aird and Burns

**Against the Resolution:** Nil.

**ITEMS FOR BRIEF MENTION**

Item For Brief Mention Report No. 3

**Items for Brief Mention****1. Tabled Documents**

	<b>Date</b>	<b>Author</b>	<b>Subject</b>
1.	7/02/12	Hon Gladys Berejiklian MP Minister for Transport	Response to Council's letter of 20 April 2011 to the Shadow Minister regarding cyclist helmet safety education campaign.
2.	8/02/12	Colin Barry Electoral Commissioner Electoral Commission NSW	Local Government Elections Bulletin – 25 January 201
3.	8/02/12	Genia McCaffery President, ALGA  Ian Kiernan, AO Chairman, Clean Up Australia  Jeff Angel Convenor, Boomerang Alliance	Progressing a National Container Deposit Scheme
4.	24/02/12	Carolyn McNally Deputy Director General Planning & Programs Transport for NSW	NSW Long Term Transport Master Plan discussion Paper released. A copy can be downloaded at: <a href="http://www.transportmasterplan.nsw.gov.au">www.transportmasterplan.nsw.gov.au</a>
5.	05/03/12	Office of Environment & Heritage Tom Grosskopf Acting Deputy Chief Executive Environment and Heritage Policy and Programs	Rail Infrastructure Noise Guideline – Draft for Consultation

**MOTION (LeSurf / Whitting)**

That the documents tabled at this meeting be received and noted.

**PS22/12 RESOLVED: (LeSurf / Whitting)**

That the documents tabled at this meeting be received and noted.

**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek, Griffin, Aird and Burns

**Against the Resolution:** Nil.

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**REPORTS OF COMMITTEES**

Report Of Committees Report No. 11

**Minutes for adoption by Council - Special Purpose Committee - without recommendations of a substantial nature.**

The following Special Purpose Committee minutes are tabled at this meeting.

- i) Meals on Wheels Committee – 8 February 2012
- ii) Harbour Foreshore & Coastline Management Committee – 14 February 2012

**MOTION (LeSurf / Hay)**

That the minutes of the following Special Purpose Committee meetings be adopted:

- i) Meals on Wheels Committee – 8 February 2012
- ii) Harbour Foreshore & Coastline Management Committee – 14 February 2012

**PS23/12 RESOLVED: (LeSurf / Hay)**

That the minutes of the following Special Purpose Committee meetings be adopted:

- i) Meals on Wheels Committee – 8 February 2012
- ii) Harbour Foreshore & Coastline Management Committee – 14 February 2012

**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek, Griffin, Aird and Burns

**Against the Resolution:** Nil.

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Report Of Committees Report No. 12

**Minutes for adoption by Council - Sports Committee meeting on 3 February 2012**

This report was dealt with at the Sports Facilities Committee meeting of 3 February 2012 and was listed as a Recommendation in those minutes. The item is hereby submitted to the Planning and Strategy Meeting, together with the minutes for formal adoption by Council.

**ITEM 5 REPORT: Project Priorities for New Financial Year 2102/13**

The committee noted the current listing and the nomination of budget bids for:

- Balgowlah Oval one main wicket
- Tania Park two wickets
- Keirle Park two wickets

*This is subject to club contributions*

- Cabling rectification works Seaforth Oval Lighting western towers
- Clubs canteen upgrades 5 nominated through the committee, items for funding

**MOTION (Hay / Murphy)**

That the minutes of the Sports Committee meeting on 3 February 2012 be adopted including the following items:

**ITEM 5 REPORT: Project Priorities for New Financial Year 2102 -13**

1. That the following items be added to the project priorities list for future funding:
  - Keirle Park Dressing Sheds refurbishment
  - Additional Storage facility at Keirle Park.
2. That any seats that are available for recycling be recycled into areas around sporting fields where there is no seating available. In particular Manly West Oval.
3. That an audit of all Sportsfields storage areas is carried out and a report be brought back to the next meeting about condition and relevant improvements required.

**PS24/12 RESOLVED: (Hay / Murphy)**

That the minutes of the Sports Committee meeting on 3 February 2012 be adopted including the following items:

**ITEM 5 REPORT: Project Priorities for New Financial Year 2102 -13**

1. That the following items be added to the project priorities list for future funding:
  - Keirle Park Dressing Sheds refurbishment
  - Additional Storage facility at Keirle Park.
2. That any seats that are available for recycling be recycled into areas around sporting fields where there is no seating available. In particular Manly West Oval.
3. That an audit of all Sportsfields storage areas is carried out and a report be brought back to the next meeting about condition and relevant improvements required.

**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek, Griffin, Aird and Burns

**Against the Resolution:** Nil.

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**ENVIRONMENTAL SERVICES DIVISION**

Environmental Services Division Report No. 3

**Summary of Current Appeals Relating to Development Applications During March 2012****SUMMARY**

Summary of current Appeals relating to Development Applications during March 2012.

**MOTION (Murphy / Burns)**

THAT the information be received and noted.

**PS25/12 RESOLVED: (Murphy / Burns)**

THAT the information be received and noted.

**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek,  
Griffin, Aird and Burns**Against the Resolution:** Nil.

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Environmental Services Division Report No. 4

**Development Applications Currently Being Processed During March 2012****SUMMARY**

A list of Development Applications currently being processed during March 2012.

**MOTION (LeSurf / Norek)**

THAT the information be received and noted.

**PS26/12 RESOLVED: (LeSurf / Norek)**

THAT the information be received and noted.

**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek,  
Griffin, Aird and Burns**Against the Resolution:** Nil.

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Councillor Griffin requested that Environmental Services Division Report No. 4 - **Development Applications Currently Being Processed During March 2012** be recommitted to enable further consideration.**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek,  
Griffin, Aird and Burns**Against the Resolution:** Nil.

**RECOMMITTAL MOTION (Aird / Burns)**

- i) That the information be received and noted.
- ii) That a report be brought back to Council to clarify the process relating to dealing with privacy and copy right issues in relation to the Development Application Process, including notifications publishing material to the website, determinations etc.

**PS27/12 RESOLVED: (Aird / Burns)**

- i) That the information be received and noted.
- ii) That a report be brought back to Council to clarify the process relating to dealing with privacy and copy right issues in relation to the Development Application Process, including notifications publishing material to the website, determinations etc.

**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek, Griffin, Aird and Burns

**Against the Resolution:** Nil.

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Environmental Services Division Report No. 5

**Constitution of Manly Warringah Pittwater Local Emergency Management Committee (MWPLEMC)****SUMMARY**

**STRATEGY:** Disaster & Emergency

**ACTION:** Continue to fulfil Council's statutory obligations relevant to the Local Emergency Management Committee.

**MOTION (LeSurf / Norek)**

- 1. That the amended Constitution of the MWPLEMC as presented in this report be adopted.
- 2. That the General Manager be authorised to sign the Constitution on behalf of the Council.
- 3. That Warringah and Pittwater Councils be advised of Manly Council's decision.

**PS28/12 RESOLVED: (LeSurf / Norek)**

- 1. That the amended Constitution of the MWPLEMC as presented in this report be adopted.
- 2. That the General Manager be authorised to sign the Constitution on behalf of the Council.
- 3. That Warringah and Pittwater Councils be advised of Manly Council's decision.

**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek, Griffin, Aird and Burns

**Against the Resolution:** Nil.

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Environmental Services Division Report No. 6

**Guidelines for Preparing Coastal Zone Management Plans & Proposal for Consolidation of Adopted Coastline/Estuary Management Plans**

**SUMMARY**

The Minister for Environment notified his adoption of 'Guidelines for Preparing Coastal Zone Management Plans' in the Government Gazette on 31 December 2010. These guidelines replace the 1990 Coastline Management Manual and the 1992 draft Estuary Management manual.

Council has prepared and adopted eight Coastline/Estuary Management Plans (C/EMPs) covering the whole of Manly's foreshores and lagoon following the Coastline & Estuary Management Manuals.

It is now proposed to revise the adopted Coastline/Estuary Management Plans over a period of 5 years. While revising, consolidate eight Coastline/Estuary Management Plans into four Coastal Zone Management Plans, to be prepared following the new Guidelines. As per requirement, the new CZMPs will need to go through the process of Ministerial certification, adoption and gazettal.

In this report, relevant information from the Guidelines, as well as the proposal for consolidation, is presented.

The Harbour Foreshores & Coastline Management Committee, at its meeting on 14 February 2012, has reviewed the proposal. The Committee recommends that Council adopts the proposal for consolidation of eight Coastline/Estuary Management Plans into four Coastal Zone Management Plans.

**MOTION (Griffin / LeSurf)**

That:

- a) The report on 'Guidelines for Preparing Coastal Zone Management Plans' be received and noted.
- b) Council adopts the consolidation and gradual revision proposal of eight adopted Coastal/Estuary Management Plans (C/EMPs) into four Coastal Zone Management Plans (CZMPs).
- c) The existing C/EMPs remain as currently adopted Plans until the CZMP for the area is developed, certified, adopted and gazetted.
- d) Council seeks external and internal funding to gradually develop the CZMPs.
- e) Council ensures CZMPs will be developed with the involvement of the community and stakeholders input in all future transitional arrangement.

**PS29/12 RESOLVED: (Griffin / LeSurf)**

That:

- a) The report on 'Guidelines for Preparing Coastal Zone Management Plans' be received and noted.

- b) Council adopts the consolidation and gradual revision proposal of eight adopted Coastal/Estuary Management Plans (C/EMPs) into four Coastal Zone Management Plans (CZMPs).
- c) The existing C/EMPs remain as currently adopted Plans until the CZMP for the area is developed, certified, adopted and gazetted.
- d) Council seeks external and internal funding to gradually develop the CZMPs.
- e) Council ensures CZMPs will be developed with the involvement of the community and stakeholders input in all future transitional arrangement.

**For the Resolution:** Councillors Hay, Elder, Heasman, Whitting, Murphy, LeSurf, Norek, Griffin, Aird and Burns

**Against the Resolution:** Nil.

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## CORPORATE SERVICES DIVISION

Corporate Services Division Report No. 6

### Procurement Policy

#### SUMMARY

This report recommends that Council give public notice of its intention to adopt the draft Procurement Policy. This Policy replaces Council's Purchasing and Tendering Policy.

#### MOTION (LeSurf / Elder)

THAT:

1. The draft *Procurement Policy* be adopted;
2. The draft policy be placed in the Policy Register following public exhibition for a period of 28 days, in accordance with Section 705 of the *Local Government Act, 1993*; and
3. Policy T30 – *Tenders – Lobbying of Councillors* Policy be herein revoked.

#### AMENDMENT (Whitting / Norek)

THAT:

1. The draft *Procurement Policy* be adopted;
2. The draft policy be placed in the Policy Register following public exhibition for a period of 28 days, in accordance with Section 705 of the *Local Government Act, 1993*; and
3. Policy T30 – *Tenders – Lobbying of Councillors* Policy be herein revoked.
4. Council investigate the use of local suppliers - reference point under 8.4.5.

**For the Amendment:** Councillors Whitting, Norek, Aird and Burns

**Against the Amendment:** Councillors Hay, Elder, Heasman, Murphy, LeSurf and Griffin

The **Amendment** was declared **Lost**.

PS30/12 **RESOLVED:** (LeSurf / Elder)

THAT:

1. The draft *Procurement Policy* be adopted;
2. The draft policy be placed in the Policy Register following public exhibition for a period of 28 days, in accordance with Section 705 of the *Local Government Act, 1993*; and
3. Policy T30 – *Tenders – Lobbying of Councillors* Policy be herein revoked.

The **Motion** was put and declared **Carried**.

**For the Resolution:** Councillors Hay, Elder, Heasman, Murphy, LeSurf and Griffin

**Against the Resolution:** Councillors Whitting, Norek, Aird and Burns

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## CLOSE

The meeting closed at 8.47pm.

The above minutes were confirmed at a **Ordinary meeting** of Manly Council held on 2 April 2012.

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**CHAIRPERSON**

\*\*\*\*\* END OF MINUTES \*\*\*\*\*